

Joint Health and Safety Committee Certification Training

What is JHSC Training?

Provincial employers in Ontario employing 20 or more regularly employed workers must have a Joint Health and Safety Committee (JHSC) consisting of at least two certified members (including one management representative and one worker representative).

As with our existing courses, every 8 hours of our online training is eligible for .5 of a Board of Canadian Registered Safety Professionals (BCRSP) maintenance point.

The philosophy behind the Act is known as the 'internal responsibility system' (I.R.S.) and although this phrasing is not mentioned in any legislation, the Ministry of Labour's guide to the act makes it clear that the government expects cooperation at all levels. The I.R.S. is based on the principle that every individual in the workplace is responsible for health and safety. The driving force behind an effective health and safety management system includes a cooperative effort from all parties within the organization.

Part 1 JHSC Certification

JHSC training consists of two (2) parts. Completion of the JHSC Certification Part 1 (Basic Certification) training program is the first step in becoming a Certified Member of your Joint Health and Safety Committee.

It consists of 4 main elements:

- Health and safety law
- Hazard identification and control
- Investigation techniques
- Prevention resources

Every Joint Health and Safety Committee (JHSC) must have at least two Certified members: one representing workers, and one from management. One worker and one management designated JHSC member must complete Part One and Part Two of the Training to maintain active Certification status.

Who Should Take the Course?

Health and Safety Committee Members (including both worker and management representatives), Supervisors, Health and Safety Managers

Course Objectives

Every effort will be made to ensure the objectives of the course will appeal to the most diverse audience possible. Where feasible the course will apply to numerous applications. Following the completion of this course, the trainee will be able to better understand the roles and responsibilities of workplace parties and the health and safety committee.

Upon completion of this course the trainee should be able to:

- Find and understand information within the Occupational Health and Safety Act
- Plan, prepare for and execute effective workplace inspections and JHSC meetings
- Identify hazardous conditions within the workplace
- Report and make recommendations regarding identified hazards
- Follow up on the effectiveness of completed recommendations and implemented controls
- Prepare for and participate in effective incident investigations

Part I Course Outline

Internal Responsibility System (I.R.S)

- What is meant by the I.R.S.
- How to achieve an effective I.R.S.
- The benefits of a successful I.R.S.
- The role of the Joint Health and Safety Committee within the I.R.S.

Health and Safety Law

- History of the Occupational Health and Safety Act
- The Green Book
- Policies, Procedures, Programs
- Resource Information

The Joint Health and Safety Committee

- Role of the Joint Health and Safety Committee (JHSC)
- Conditions for Application
- Terms of reference
- Responsibilities of the committee
- Committee effectiveness

Hazard Identification and Controls

- Definitions
- Identifying hazards
- Assessing hazards
- Hazard Control
- Job Hazard Analysis

Workplace Inspections

- Requirements for JHSC to conduct inspections
- Purpose of workplace inspections
- Preparation
- Conducting a thorough inspection
- Reporting
- Follow-up

Incident (Accident) Investigations

- Definitions
- Accident trends
- Costs of an accident
- Requirements for performing investigations
- Purpose of accident investigations
- Investigation Process
- Reporting
- Follow-up actions
- Case Studies
- Practical application role-playing exercise

Part II Course Outline

Office, Retail & Restaurants

- Emergency response
- Slips, trips & falls
- Musculoskeletal Disorders
- Workplace Violence & Harassment
- Chemical & biological hazards

Warehousing & Distribution

- Emergency response
- Slips, trips & falls
- Musculoskeletal Disorders
- Workplace Violence & Harassment
- Chemical & biological hazards
- Mobile Equipment
- Confined Spaces

Manufacturing & Construction

- Emergency response
- Slips, trips & falls
- Musculoskeletal Disorders
- Workplace Violence & Harassment
- Chemical & biological hazards
- Mobile Equipment
- Confined Spaces
- Noise
- Lockout
- Machine guarding
- Welding Hazards